



ELEVATING WORK PLATFORM
ASSOCIATION OF NEW ZEALAND

Elevating Workplatform Association New Zealand

MEETING PACK

for

EWPA Annual General Meeting

Tuesday, 18 August 2020

1:30 pm

Held at:

Web teleconference

At your place but on the computer

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AGENDA

EWPA ANNUAL GENERAL MEETING



Name:	Elevating Workplatform Association New Zealand
Date:	Tuesday, 18 August 2020
Time:	1:30 pm to 2:01 pm
Location:	Web teleconference , At your place but on the computer https://zoom.us/join/91234567890 Remote Meeting only - Please join this meeting via the link above.
Committee Members:	Paul Robinson (Committee Chair), Brian Lund, Jason McAllister, Kenny Marshall, Neil Radley, Scott McKenzie
Attendees:	Kylene Schlebusch, Rodney Grant, Member From the Floor

1. Opening Meeting

1.1 Welcome

1:30 pm (3 min)

Rodney Grant

Welcome all to the 2020 AGM for the Elevating Work Platform Association of New Zealand Inc.

Housekeeping:

Please note, your microphone is muted but should you wish to speak, please request via the "Chat" function at the bottom of the "Zoom" screen. Select to chat to Rodney Grant only.

Use the chat function and select "all" if you wish to say something but don't want to speak physically. We will read out your message.

There are two current "polls" to carry out, of which these will pop up on your screen during the course of the subject matter at hand. These are voting on the two remits submitted.

For matters requiring a mover and seconder and a call for yay or nay, we will open the microphones up. Could you please also use the chat function just in case there is too much feedback on the Zoom.

2. Apologies

2.1 Apologies

1:33 pm (1 min)

Paul Robinson

Notation of apologies received

3. Confirmation of 2019 Annual General Meeting Minutes

3.1 Confirm Minutes

1:34 pm (5 min)

Paul Robinson

confirm the minutes of the 2019 AGM

Supporting Documents:

3.1.a	EWPA AGM Minutes 2019 - FINAL.pdf	7
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4. 4. Matters Arising from the Minutes

4.1 Matters arising #1

5. 5. Presidents Report and Accounts for year ending 31 March 2020

5.1 Presidents Report

1:39 pm (5 min)

Paul Robinson

Presidents report as attached

Supporting Documents:

5.1.a	Annual Report 2020.docx	9
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5.2 Financial of the 2019/2020 year

1:44 pm (5 min)

Paul Robinson

as per report

RG reports:

2020 draft financial statements

The Association made net income from sale of stationery - \$46,047 (i.e., after deducting printing costs), Freight recovery collected is \$2,754. Membership subscriptions is \$23,800.

Total expenses for the year is \$47,765.

Therefore net surplus before tax is \$24,836

Only subscriptions are non taxable.

Supporting Documents:

5.2.a	EWPA_Inc_-_Financial_Statements.pdf	11
5.2.b	Elevating Work Platform Association of New Zealand - 2020 - IR9.pdf	19

6. Setting of the 2021/22 Subscriptions

6.1 2021/2022 subscription

1:49 pm (1 min)

Paul Robinson

The board proposes to hold the current subscription rate for the coming year.

This is \$350 + GST

7. Election of Association Auditor

7.1 Election of Association Accountant – PR Accounting Limited

1:50 pm (2 min)

Rodney Grant

The board proposes we move our accountancy functions to PR Accounting whom carries out the functions for HIANZ and NZFIA as well. This provides economy of scale (shared costs) and reducing the extra administration of dealing with multiple firms.

Under the auditing rules on Not for Profit organisations, the accountant cannot be the "Auditor/reviewer".

Accountants no longer are doing "Audits" as this exposes them to too much risk (miss something/ make a mistake). Mostly it is a review of the accounts that is performed as this limits liability. PR Accounting in best practice terms, will not carry out the accounting and reviewing functions but will arrange an independent company to perform an annual review as part of the services provide to the association.

A remit will be proposed in future in regards to changes to the rules around accounting.

8. Election Results of Directors

8.1 Board of Directors

1:52 pm (2 min)

Rodney Grant

Under the terms of the Constitution of the Elevating Work Platform Association of New Zealand, nominations were called for two board positions and only two nominations were received (one for each position):

Position one – currently held by Scott McKenzie of Access Solutions Ltd. Scott is standing again for this position.

Position two – currently held by Brian Lund of JLG Industries. Brian is standing again for this position

As no other nominations were received, Scott McKenzie and Brian Lund are hereby appointed without a vote.

9. Motions of which notice has been given

9.1 Rule 8.1 Change

1:54 pm (2 min)

Rodney Grant

This is to allow the AGM to be moved to a period that better suits the board for budgeting (knowing the forecasted subscription rate)

And allow the association to hold a Trade event focused purely on EWP's and it's member base. The AGM will be held at the trade show.

Supporting Documents:

9.1.a	Remit to AGM 2020 - Rule 8.1.pdf	22
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9.2 Rule 10.2 change

1:56 pm (2 min)

Rodney Grant

This proposal to is get a stagger on the board tenures and to lengthen the tenure time to match best practice and allow the Director to add true value to the role.

Supporting Documents:

9.2.a	Remit to AGM 2020 - Rule 10.2.pdf	23
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10. General Business

10.1 New Business #1

11. Close Meeting

11.1 Close the meeting

Next meeting: No date for the next meeting has been set.

EWPA Annual General Meeting



Held on Wednesday the 3rd of July 2019, commencing at 1:45pm

Location: **Claudlands Event Centre**
Cnr of Brooklyn Road & Heaphy Terrace
Hamilton

CHAIR: **Paul Robinson, President**

EWPA Board Present: Paul Robinson (PR), Kenny Marshall (KM), Scott McKenzie (SM), Andrew Messent (AM) Rob Molyneux (RM), Brian Lund (BL)

APOLOGIES: Phil Tindle (PT)

The minutes of previous AGM was read as a true and correct record.

Moved - Michael Biddick / Rob Molyneux

MATTERS ARISING FROM PREVIOUS MINUTES:

None to Report (NTR) – Moved - Michael Biddick / Rob Molyneux

- The Annual Presidents Report was read & presented by Paul Robinson. Paul presented gifts of recognition to Rob Molyneux and Andrew Messent for their services on the board over a number of terms and they were fare welled as they stood down as board directors for the EWPA.
- During the Annual Presidents Report Paul announced the election of officers welcoming Neil Radley and Jason McAllister to the EWPA Board as directors.
- The Annual Financial Report was tabled and passed as approved by Steve Boyde and Kenny Marshall.

GENERAL BUSINESS

- Steve Boyde (EHL) asked about the RI program progress, PR explained that membership uptake was slow but was increasing.
- PR also announced that it was the EWPA's intention to now provide an alternative accreditation option to CBIP to provide the industry with a second option to prove competency for MEWP inspection.
- RM explained the issues that the industry has with CBIP process and that the survey results supported these complaints however the RI Inspector competency program would be an option in parallel to CBIP, not a replacement.
- A question was asked by member (Liftx) if the EWPA was working with CBIP. PR explained that the EWPA had tried engaging with CBIP and had invited them and Worksafe to a meeting to discuss the issues and try and resolve them for the betterment of the industry, however CBIP had refused saying that they didn't believe the meeting would be constructive.
- Craig Peebles (Access Services) asked if other industries were having the same type of issues with CBIP. Board response was that we don't know and that, while we could find out, it's not relevant to EWPA but we are openly attempting to engage CBIP to request they improve their process and response times.
- Steve Boyde asked what examples of 'value-add' CBIP have contributed to the industry over the past few years. – No examples were presented by the board or members.

- Michael Biddick (Access Solutions) asked what would be considered an acceptable timeframe for an RI application to be assessed and approved? The board response was that we would expect 4 – 8 weeks to be the ideal timeframe to assess both theory and practical elements of competency. MB then stated, that the EWPA should ask CBIP why they can't meet that same timeframe. PR responded to say that he agreed and would do that if they hadn't already been asked in prior comms with CBIP.
- PR went on to say that it was the EWPA's intention to finalise a RI Inspector Competency module that would be moderated by an external party. They would then lobby Worksafe to request their endorsement and inclusion of that 'proof of competency' method in the BPG alongside CBIP.

MEETING CLOSED: 1412 HOURS

Annual Report 2020

It's my pleasure to present this annual report to members of the Association on behalf of the EWPA Board of Directors.

Looking back over the last year, we have certainly seen changes in all facets of our Association. Late last year Phil Tindle did not renew his contract with the Hire association which also left us without a CEO as well. It's my pleasure to introduce Rodney Grant, our new CEO onto our team. Rodney has been with us for about six months now. Meeting minutes now occur within 48 hours and today we should be able to finish tidying up some loose ends with our constitution.

Rodney brings renewed energy to our association and has learnt a lot since the start of the year.

Financially, the Association is in a strong position. The 2020YE accounts have been made available to members to review and approve at the AGM.

We now have a "Memorandum of Understanding" with HIANZ with regards to Rodney's costs for his services. As a board, we will keep monitoring this to make sure we receive our fair share of Rodney's time which, all things Covid considered, has worked very well.

Last year's survey that we carried out with regards to the satisfaction level of working to get inspectors certified in a timely manner, has now been our major focus for the last year. Jason McAllister, Rodney and I requested a meeting with CBIP, and this was agreed to and happened back in March. We attended their Board meeting along with Worksafe and IANZ and came away with a much better understanding of each other's problems and a willingness to work together to solve problems. Jason has been invited to work with Jack Mains of CBIP on technical matters. Worksafe has been invited to provide a person to work with the EWPA board on matters going forward and this is close to being finalised.

Understanding how these organisations work, with their input, will certainly speed up processes that have frustrated our members. I can say, with confidence, that this new partnership will not only make processes faster but also increase the uptake in the RI programme over the coming year. We can now start fixing problems that we have had for over twenty years with regards to machine certification.

One of the Remits we will be asking you to vote on today, is a small change to the appointment of Board members for the EWPA. We were working with Phil Tindle to stagger the board positions for three-year periods, so that we only replace two board members each year, which gives us a more robust and a better working board as far as continuity is concerned. I hope you approve of this Remit.

The second remit is to allow us to change our AGM to earlier in the year. As a board we have agreed that we should hold our own AGM with a small trade show in Auckland each year. This will be separate from the HIANZ conference as some of our members find it difficult to attend when they have stands to manage as well. This allows us to come together as the EWPA only and allows us to have a much better EWPA conference and small trade show of our own.

EWPA members are truly fortunate to have a broad representation of industry at Board level which really helps achieve our objectives.

This is the second year of my presidency and I would like to thank my board, Kenny, Brian, Scott, Neil and Jason for all of their help and input along with Rodney, during this term.

This year will go down in history as one of complete change in how we do business along with targets that continually move that are out of our control. I am still getting use to Zoom meetings, but this is going to become the norm for quite some time.

Thank you all for your ongoing support of the EWPA Association.

Yours Sincerely,

Paul Robinson 2020 President

Elevating Work Platform Association of New Zealand (Inc)

Financial Statements

Elevating Work Platform Association of New Zealand Inc.
For the year ended 31 March 2020

Prepared by Brunton Cropp & Co Limited

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- 7 Notes to the Financial Statements

Compilation Report

Elevating Work Platform Association of New Zealand Inc. For the year ended 31 March 2020

Compilation Report to the Executives of Elevating Work Platform Association of New Zealand Inc.

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the special purpose financial statements of Elevating Work Platform Association of New Zealand Inc. for the year ended 31 March 2020.

As described in the Notes to the Financial Statements, these financial statements are a special purpose report, for internal management and taxation purposes only.

Responsibilities

You have determined that the basis upon which the financial statements have been prepared is appropriate to meet your needs and for the purpose that the financial statements were prepared. You are solely responsible for the information contained in the special purpose financial statements and have determined that the financial reporting framework used is appropriate to meet your needs and for the purpose that the special purpose financial statements were prepared.

The financial statements were prepared exclusively for your benefit. Neither we nor any of our employees accept responsibility on any grounds whatsoever, including liability in negligence, for the contents of the special purpose financial statements to any other person.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. A compilation is limited primarily to the collection, classification and summarisation of financial information. Our procedures do not include verification or validation procedures of the information. No audit or review engagement has been performed and accordingly no assurance is expressed.

Departure From Reporting Framework

These financial statements have been prepared in accordance with the Financial Reporting Act 2013. Under the Act the financial statements are no longer required to be prepared under generally accepted accounting practices and accordingly should only be relied on or the expressly stated purpose.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Liang Zhong

Director

Brunton Cropp & Co Limited

Chartered Accountants

Lower Hutt

Dated: 04 August 2020

Statement of Profit or Loss

Elevating Work Platform Association of New Zealand Inc. For the year ended 31 March 2020

	NOTES	2020	2019
Trading Income			
Freight collected		2,754	2,293
Membership Subscriptions		23,800	24,850
Stationery Sales Income		46,047	46,588
Regional Meetings		-	652
Total Trading Income		72,601	74,383
Gross Profit			
		72,601	74,383
Expenses			
Administration		20,188	16,213
Advertising & Marketing - General		684	4,416
Advertising & Marketing - Print & Media		-	805
Advertising & Marketing - Trade Shows		-	6,900
Bad Debt Written Off		-	95
Bank Fees		898	798
Board meetings		4,265	5,238
Computer Expenses		442	-
Conference Expenses		6,055	4,694
Consulting & Accounting		1,900	2,087
Customs charges		2,558	642
Freight & Courier		1,734	2,484
General Expenses		1,588	2,177
Insurance		-	1,612
Printing & Stationery		224	-
Regional Meeting Expenses		-	1,471
Registered Inspector Programme		-	300
Rent		80	-
Repairs and Maintenance		757	-
Telephone & Internet		458	-
Travel and accommodation		2,616	1,560
Travel and accommodation - international		2,281	761
Website & Database		1,037	2,083
Total Expenses		47,765	54,334
Net Profit (Loss) Before Taxation			
		24,836	20,049
Taxation and Adjustments			
Income Tax Expense		3,375	1,418
Total Taxation and Adjustments		3,375	1,418
Net Profit (Loss) for the Year			
		21,462	18,630

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Changes in Equity

Elevating Work Platform Association of New Zealand Inc. For the year ended 31 March 2020

	2020	2019
Equity		
Opening Balance	95,427	76,797
Increases		
Profit for the Period	21,462	18,630
Total Increases	21,462	18,630
Total Equity	116,889	95,427

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Balance Sheet

Elevating Work Platform Association of New Zealand Inc. As at 31 March 2020

	31 MAR 2020	31 MAR 2019
Assets		
Current Assets		
Cash and Bank		
Cheque Account	80,698	77,152
Paypal Account	2,564	4,178
Total Cash and Bank	83,262	81,330
Trade and Other Receivables	13,652	15,966
Inventories	39,363	15,337
Income Tax Receivable	170	3,544
Total Current Assets	136,447	116,178
Total Assets	136,447	116,178
Liabilities		
Current Liabilities		
Trade and Other Payables	15,845	17,532
GST Payable	3,712	3,218
Total Current Liabilities	19,558	20,750
Total Liabilities	19,558	20,750
Net Assets	116,889	95,427
Equity		
Retained Earnings	116,889	95,427
Total Equity	116,889	95,427

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Notes to the Financial Statements

Elevating Work Platform Association of New Zealand Inc. For the year ended 31 March 2020

1. Reporting Entity

Elevating Work Platform Association of New Zealand Inc. is an incorporated society registered under the Incorporated Societies Act 1908.

2. Statement of Accounting Policies

Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

The financial statements have been prepared for:

- The Entity's Management
- Tax purposes.

Historical Cost

These financial statements have been prepared on a historical cost basis. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Sales of services are recognised in the period by reference to the stage of completion of the transaction at the end of the reporting period.

Lease income is recognised on a straight line basis over the life of the lease.

Interest received is recognised as interest accrues, gross of refundable tax credits received.

Dividends received are recognised on receipt, net of non-refundable tax credits.

Inventories

Inventories are stated at the lower of cost, determined on a first-in-first-out basis, and net realisable value.

The cost of work in progress and finished goods includes the cost of direct materials, direct labour and a proportion of the manufacturing overhead, based on the normal capacity of the facilities, expended in putting the inventories in their present location and condition.

Accounts Receivable

Accounts receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for any uncollectible amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

Provisions

Provisions are recognised when the company has an obligation which can be reliably measured at balance date as a result of a past event and it is probable that the company will be required to settle the obligation.

Where the company expects some or all of a provision to be reimbursed the reimbursement is recognised as a separate asset only when the reimbursement is virtually certain. The expense relating to any provision is presented in profit or loss net of any reimbursement (i.e. insurance settlement).

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the obligation at balance date. Movements in the best estimate are recorded in profit or loss.

Income Tax

Income tax is accounted for using the taxes payable method. The income tax expense in profit or loss represents the estimated current obligation payable to Inland Revenue in respect of each reporting period after adjusting for any variances between estimated and actual income tax payable in the prior reporting period.

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

	2020	2019
3. Equity		
Retained Earnings		
Opening Balance	95,427	76,797
Current Year Earnings	21,462	18,630
Total Retained Earnings	116,889	95,427
Total Equity	116,889	95,427
	2020	2019

4. Inventory

Assets		
Inventory	39,363	15,337
Total Assets	39,363	15,337
Total Inventory	39,363	15,337

5. Contingent Assets and Contingent Liabilities

At balance date, there were no known or quantifiable contingent assets or liabilities (Last year: Nil).

6. Subsequent Events

No significant events have occurred after reporting date (Last year: Nil).

Elevating Work Platform Association of New Zealand (092-093-409)

2020 Club or Society Summary (IR9)

1 April 2019 to 31 March 2020

Income:

Other Income 12,052.00

Taxable Income **12,052.00**

Tax on Taxable Income 3,374.56

2020 Residual Tax to Pay **3,374.56**2021 Provisional Tax

2020 Residual Income Tax does not exceed \$5,000.00.

Therefore, there is no 2021 Provisional Tax payable.

Payment Schedule

	1st Inst. 28/08/20	2nd Inst. 15/01/21	Terminal 07/04/21	3rd Inst. 07/05/21	Total
2020 Residual Tax to Pay			3,374.56		3,374.56
Transfer from 2019 Income Tax			(3,343.11)		(3,343.11)
Amounts Due	0.00	0.00	31.45	0.00	31.45

Income Tax Return	IR9	Elevating Work Platform Association of New Zealand
Club or Society	2020	092-093-409
1 April 2019 to 31 March 2020		DRAFT

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Income

10		Residential Income Indicator
10A	0.00	Total Residential Income
10B	0.00	Residential Rental Deductions
10D	0.00	Residential Rental Deductions Claimed
10E	0.00	Net Residential Income
10F	0.00	Excess Res Rental Ddtns carried forward
11	0.00	Property Profit Loss
12	0.00	Net Profit/Loss - Friendly Society.
13	0.00	Interest - Sport/Racing Club.
13A	0.00	Dividends - Sport/Racing Club.
13B	0.00	Māori Authority Dist - Sport/Racing Clubs.
13C	0.00	Other Income - Sport/Racing Club.
14	0.00	Interest - Other Clubs and Societies.
14A	0.00	Dividends - Other Clubs and Societies.
14B	0.00	Māori Authority Dist-Other Clubs/Societies.
14C	12,052.00	Other Income - Other Clubs and Societies.
14E	0.00	Exemption for Non-Profit Bodies.
16	0.00	Donations Deduction amount.
18	0.00	Losses Brought Forward.
19	12,052.00	Total Taxable Income.

20	3,374.56	Tax on Taxable Income
20A	0.00	Overseas Tax Paid.
20C	0.00	Total Dividend Imputation Credits.
20D	0.00	Excess Imputation Credit Bought Forward
20G	0.00	RWT Tax Credits.
20I	0.00	Other Tax Credits.
	0.00	Non-refundable R&D tax incentive credits
20J	3,374.56	Residual Income Tax.
	DEBIT	Debit or Credit Indicator.
20L	3,374.56	Refund or Tax to Pay.
	T	Refund or Tax to Pay Indicator.
21A	0.00	Overpayment of 2021 Prov. Tax.
21C	0.00	Transfer to 2021 Provisional Tax.
21D		Year to be transferred to.
21E	0.00	Transfer to Other Client.
22		Provisional Commencement Date
23	S	Provisional Tax Option.
23A	0.00	2021 Provisional Tax Payable.

IRD Office Use only:

26	Operator Code	[]	Correspondence Ind	[N]
	Payment Attached	[]	Return Category	[]
	Scanner	[]	Accounts Attached	[N]

Income Tax Return IR9

Elevating Work Platform Association
of New Zealand

Club or Society 2020

092-093-409

1 April 2019 to 31 March 2020

DRAFT

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Client Information

	No	Client information amended?
1	092-093-409	IRD Number.
3		Mailing address.
		Suburb and City.
4		Street address.
		Suburb and City.
5		Day time phone number.
6		
7		Commencement date of Club or Society.

Tax Practitioner Information

108-204-435/001	Firms IRD / EFile Number.
Brunton Cropp & Co Limited	Firms name.
Level 2, 21/23 Andrews Avenue	Mailing address.
Lower Hutt 5040	
New Zealand	
04 569 2104	Phone number.
04 569 6969	Fax number.

E-File Specific Information

8	Yes	Incorporated?
	Yes	Standard disclaimer applies?
	No	Correspondence attached?
	No	IR10 Attached?
	Yes	Electronic NOA required?
	No	Payment Sent
	DRAFT	Returns data checksum.

Privacy

Meeting your tax obligations means giving us accurate information so we can assess your liabilities or your entitlements under the Acts we administer. We may charge penalties if you don't.

We may also exchange information about you with: Some government agencies, another country, if we have an information supply agreement with them, Statistics New Zealand (for statistical purposes only).

If you ask to see the personal information we hold about you, we'll show you and correct any errors, unless we have a lawful reason not to. Call us On 0800 377 774 for more information. For full details of our privacy Policy go to www.ird.govt.nz (keyword: privacy).

Declaration

The information in this return is true and correct and represents my assessment for the year ended 31 March 2020 as required under the Tax Administration Act 1994.

Signature:

Date:

This hard copy or electronic version must be retained.



NOTICE OF PROPOSED RULE CHANGE

Annual General Meeting 2020.

The Board of Directors of the Elevating Work Platform Association, wish to submit the following motions to members of EWPANZ (Inc.):

Motion:

That rule 8.1 of the Elevating Work Platform Association (Inc) constitution be amended as follows:

Current - Rule 8.1

The annual general meeting of the Association shall be held within 6 months of the end of each financial year, on a date and at a time and place to be determined by the Board.

Proposed Amendment – Rule 8.1

Three annual general meeting of the association shall be held either:

1. Within 6 months of the end of the previous financial year, when planned to be held as a standalone event
2. before the end of the financial year end – 31 March of the following year. When held in conjunction with a industry trade show, conference or event that brings a quorum of members together for other reasons than the AGM.

Reason for this remit

1. To align the AGM with an industry event which attracts as many members as possible to the AGM
2. To allow the association to hold it's AGM at a time and place that is more suited to our membership base and is separate from other associations of similar nature.
3. The association wishes to hold a trade show day in mid-late February each year, focused at members, users of EWP's and associated supplies and services. It is anticipated the AGM will be part of this day.

MOVED:

SIGNED:

(name of member moving)

SECONDED:

SIGNED:

(Name of member seconding)



NOTICE OF PROPOSED RULE CHANGE

Annual General Meeting 2020.

The Board of Directors of the Elevating Work Platform Association, wish to submit the following motions to members of EWPANZ (Inc.):

Motion:

That rule 10.2 of the Elevating Work Platform Association (Inc) constitution be amended as follows (as highlighted and in CAPS):

Current - Rule 10.2

The Board shall be comprised of Six (6) Directors. A candidate for election to the Board must be a member in his/her own right or a Director, Officer, Employee or proprietor of a Member. Subject to Rule a Director's term of office shall be two years, from the end of the Annual General Meeting at which his or her election is announced, unless he or she ceases to be a Director before the expiry of the term.

Proposed Amendment – Rule 8.1

The Board shall be comprised of Six (6) Directors. A candidate for election to the Board must be a member in his/her own right or a Director, Officer, Employee or proprietor of a Member. Subject to Rule a Director's term of office shall be **THREE** years, from the end of the Annual General Meeting at which his or her election is announced, unless he or she ceases to be a Director before the expiry of the term.

TWO BOARD MEMBERS PER YEAR WILL BE UP FOR SELECTION, ON A STAGGERED BASIS EACH YEAR.

Reason for this remit

1. The current two-year period is too short to allow a board member to have an opportunity to add true value to the association
2. The staggered terms is to provide consistency with board make up.
3. The terms are in line with other associations board tenures, matching good practice.

MOVED:

SIGNED:

(name of member moving)

SECONDED:

SIGNED:

(Name of member seconding)