

Job Safety Analysis Form / Risk Assessment

JOB TASK ACTIVITY				Name			Signature								
LOCATION				Date											
Documentation Required (✓)															
<input type="checkbox"/> Hazard ID sheet	<input type="checkbox"/> Safety data sheets	<input type="checkbox"/> Traffic management plan	<input type="checkbox"/> WorkSafe NZ notifiable work.												
Identify Potential Hazards (✓)															
Ground conditions: <input type="checkbox"/> Sloping <input type="checkbox"/> Uneven <input type="checkbox"/> Soft <input type="checkbox"/> Unstable	Underground: <input type="checkbox"/> Service pipes <input type="checkbox"/> Trenches	Overhead: <input type="checkbox"/> Power lines <input type="checkbox"/> Service lines <input type="checkbox"/> Structure	On-site: <input type="checkbox"/> Plant <input type="checkbox"/> Equipment	Traffic: <input type="checkbox"/> Vehicular <input type="checkbox"/> Pedestrian	Weather: <input type="checkbox"/> Strong winds <input type="checkbox"/> Other adverse conditions	Other potential hazards:									
Sequence of Work: Brief bullet-point description of methodology and how potential hazards are to be controlled															
Description of major tasks to be done	Hazards: Potential Hazards that could cause injury when task is performed. (as ticked above)	E / M	Action to: ELIMINATE / MINIMISE (E / M)												
Resources Required (✓)															
<input type="checkbox"/> Safety harness / lanyard	<input type="checkbox"/> Safety observer	<input type="checkbox"/> Lighting	<input type="checkbox"/> Cones	Other PPE:	<input type="checkbox"/> Barriers	<input type="checkbox"/> Signage	<input type="checkbox"/> Safety Footwear	<input type="checkbox"/> Eye protection	<input type="checkbox"/> Hearing protection	<input type="checkbox"/> Weather protection	<input type="checkbox"/> Hi-Vizz Clothing	<input type="checkbox"/> Hard hat	<input type="checkbox"/> Gloves	<input type="checkbox"/> Working zone established / Isolated accordingly.	Notes / other resources:
Type of Plant (EWP's) used:															
Emergency Retrieval Plan Name:	1. When operator incapacitated:	2. Machine Controls Faulty / Failed:	3. Rescue Operator Trapped at height (i.e. Blown Hyd Hose)												